

LODGING TAX ADVISORY COMMITTEE

September 8, 2020 (2:00 p.m. to 3:12 p.m.)

Members Present: Matt Anderson, Monica Miller, Steve Townsend, Christine Krueger, and Mary Morgan

Members Absent: None

Others Present: Laurie Gigstead, Executive Assistant, Amy McGuffin and Madison Ford, Kittitas County Chamber of Commerce.

1. **Call to Order.** Chair Morgan called the meeting to order at 2:04 p.m.
2. **Minutes of the August 5, 2020 meeting.** Moved and seconded (Anderson/Townsend) to approve minutes as written. Motion approved.
3. **Correspondence and Public Comment Period.**
 - A. **Letter from City Manager to Kittitas County Chamber of Commerce.** The Committee acknowledged the letter. Amy McGuffin stated she has already been in negotiation discussions with the City Manager.
4. **Unfinished Business.**
 - A. **Budget/Financials Review.** Reviewed and acknowledged. Discussed the decrease in revenues due to the impacts the COVID-19 pandemic.
 - B. **Tourism Committee Report.** Chair Morgan requested that the report be deferred to the next meeting.
 - C. **Sign Committee Report.** Chair Morgan requested that the report be deferred to the next meeting.
5. **New Business.**
 - A. **Budget Discussion – Remainder of 2020 and Proposed 2021/2022 Budget.** The committee discussed projected 2020 revenues and still feels the 50% decrease is likely and expressed concerns in meeting the current 2020 obligations, specifically the Chamber contract. Amy McGuffin advised that the Chamber intends to reduce expenditures charged to the City for 2020 by approximately \$80,000. The proposed budget for the contract negotiations they are presenting to the City Manager for 2021 is approximately 50% of the current contract and they have other potential options ranging from 50-75%. The committee discussed the 13% obligation to the Consolidate Program and discussed projected revenues for 2021 and 2022.

Moved and seconded (Anderson/Krueger) to project revenues for 2021 at \$360,000 and 2022 at \$400,000 for budgeting purposes.

Chair Morgan will report the estimated revenues for 2020-2022 to City Council.

Next meeting will be **October 7, 2020.** With no further business, the meeting was adjourned at 3:12 pm.

Respectfully submitted,
Laurie Gigstead
Recording Secretary

Drafted: 09/09/2020

Approved: 10/07/2020