

UTILITY ADVISORY COMMITTEE

February 20, 2020 (3:27 pm to 4:15 pm)

Members Present: Nancy Lillquist, Nancy Goodloe, Ed Barry, Gary Gleason and Elvin Delgado

Members Absent: Jim Goeben and Bob Johnson, no telecom items

Also Present: Ryan Lyyski, Public Works & Utility Director; Kim Caulkins, Operations Analyst; Buddy Stanavich, Power & Gas Manager; Julie Coppock, Rate Analyst; Darren Larsen, Assistant Utilities Director

These minutes are not a verbatim transcript of the meeting. This meeting was recorded, and is available for listening or copying at the City of Ellensburg, Energy Services Department, 501 N. Anderson Street, Ellensburg.

- I. **Call to Order.** Nancy Lillquist called the meeting to order at 3:27 p.m.
- II. **Roll Call.** Bob Johnson and Jim Goeben were absent due to no telecomm items.
- IV. **Approval of Minutes.** Ed Barry moved to approve the minutes. Nancy Goodloe seconded. Motion approved.
- V. **Approval of Consent Agenda.**
Motion #2020-02-01: Ed Barry moved to approve the Consent Agenda. Nancy Goodloe seconded. Motion Approved.
- VI. **Correspondence and Citizen Comments on Non-Agenda Items**
None
- VII. **Telecommunications Utility Discussion Items**
None
- VIII. **Electric, Natural Gas, Water, Wastewater, Stormwater Utility Discussion Items**
 - A. **Low income Eldery/Disabled citizen definition clarification.** Ryan Lyyski explained that the definition of low income disabled citizen has not been updated since 2013. The definition would be standardized for water, sewer, storm water, electric and natural gas utilities.
Motion #2020-02-02: Nancy Goodloe moved the committee make a favorable recommendation to City Council to adopt an ordinance instituting the proposed definition of Low Income Disabled. Gary Gleason seconded. Motion Approved.
 - B. **Low income utility rate management agreement.** Darren Larsen informed the committee that HopeSource was selected through RFP 20-01 for the management of the Low Income Utility Rate Program.

Motion #2020-01-02: Nancy Goodloe moved the committee make a favorable recommendation from the UAC to authorize the City Manager to execute an agreement, after review and approval from the City Attorney, between the City of Ellensburg and HopeSource for management of the Low Income Utility Rate Program. *Gary Gleason seconded. Motion Approved.*

- C. **CETA Incremental Cost Methodology.** Buddy Stanavich asked the Utility Advisory Committee for input to respond to The Washington Department of Commerce regarding the incremental cost methodology. If there is a cost associated for the City to comply with the legislation, there would be a 2% rate impact. Gary Gleason mentioned that Central Washington University would be interested in partnering with the City to comply.

The Committee advised Buddy to draft a response to Commerce and include it in the next agenda under correspondence.

IX. Information Only Items.

- A. **Public Works & Utilities Issues Update.** Ryan Lyyski gave updates on sewer, water and storm. Darren Larsen gave updates on electric and gas.
- B. **Intro to the Clean Energy Transformation Act Webinar.** Julie Coppock informed the committee of a free webinar February 28, 2020.
- C. **Our Environment petition for City of Ellensburg 100% clean renewable energy.** Nancy Lillquist shared that Our Environment submitted a petition to City Council proposing the City of Ellensburg be 100% renewable energy by 2035 at the latest. The Council will be discussing how to respond to Our Environment at the Council retreat March 13th.

X. **Next Meeting Date.** March 19th, 2020 at 3:30 pm in Council Conference room.

XI. **Adjournment.** With no further discussion, the meeting adjourned at 4:15 p.m.

Respectfully submitted,
Kim Caulkins
Recording Secretary
Drafted: 2/21/2020
Approved: 6/18/2020