

**Parks & Recreation Advisory Commission
Meeting Minutes – January 8, 2020**

DATE OF MEETING: January 8, 2020
MEMBERS PRESENT: PJ MacPhaiden, Jack Frost, Shari Smith, Laci Harrison,
Dan Witkowski, Joelle Dickerson, Joe Sheeran
OTHERS PRESENT: Parks & Recreation Director Case

CALL TO ORDER – Commission Chair Harrison called the meeting to order at 5:35pm.

COMMISSION MEMBER ELECTIONS – Laci Harrison was nominated and seconded for the position of Commission Chair. *All in favor.* Dan Witkowski was nominated and seconded for the position of Vice Chair. *All in favor.*

MEETING MINUTES - The meeting minutes from the December 11, 2019 meeting were approved as written. *All in favor.*

NEW BUSINESS

Allocation of Park Facilities – With the addition of a new Commission member, the Commission reallocated the parks which they adopt and report back to the Commission on. The following is the list of Commission members and their adopted parks:

Jack Frost	North Alder, Veterans Memorial
Joe Sheeran	Reecer Creek Floodplain, Paul Rogers
Laci Harrison	Reed, IRRP
Dan Witkowski	Kleinberg, West Ellensburg
PJ MacPhaiden	Mt. View
Shari Smith	McElroy, Wipple
Joelle Dickerson	Kiwanis, Rotary

OLD BUSINESS

Department Fees – Staff handed out a schedule for the fee discussion. Fees at the KVMP haven't been increased since 2017, prior to that there was an automatic fee increase of 5% every January 1st for pool fees only. Staff provided information comparing KVMP to other facilities in the state with similar pools. Most of the KVMP fees are cheaper to the other pools however the adult daily admission fee is higher. The Commission also looked at ERRC fees and picnic shelter fees. One of the biggest questions moving forward is developing a process to review fees on a regular or annual basis and developing a methodology for set new fees.

ITEMS FOR FEBRUARY 12, 2020 MEETING

The Commission would like to have a staff member of the Parks & Recreation Department come and talk about their program/division.

COMMISSION MEMBER REPORTS / OTHER BUSINESS

Commission member Dickerson reported that there were some issues with the City web page 'Envision our Town Center', people trying to submit comments were not able to do so. Staff will investigate why this is occurring.

STAFF REPORT- 1. Dennis Roberts, the Ellensburg Racquet & Recreation Center Coordinator, will be retiring February 1, 2020. Dennis has worked at the Center, formerly known as the Ellensburg Racquet Club, since 1979. 2. The hot tub and sauna renovation projects at the Kittitas Valley Memorial Pool & Fitness Center are finishing up. The hot tub was retiled, and the sauna was completely replaced. 3. Parks staff recently installed holiday lights around the shelter at North Alder Street Park. This was done to provide additional light for those using the park in the evening, especially the children and families who sled at the park. The picnic shelter has outlets which make this project possible, park staff added an automatic timer so the lights turn on at dusk and shut off by the park closing time of 10pm. 4. KVMP staff is adding a Friday preschool swim from 10:30-12pm starting January 17th and ending March 6th. Participants will be charged the 'Family Admission' fee. 5. The mild weather has given Park Maintenance staff the opportunity to complete some park projects. Typically, Park staff spends the winter performing snow and ice removal from public sidewalks either in the central business district or at City park facilities.

ADJOURNMENT - A motion to adjourn the meeting was made at 6:15pm. *All in favor.*