

# AGENDA LANDMARKS & DESIGN COMMISSION

September 15, 2020, 5:45 pm

Remote Meeting via Zoom



**In-person attendance at public meetings is currently prohibited per guidance from the Washington State Governor's office.**

**Members of the public who wish to participate in this meeting may do so by registering in advance for the Zoom meeting at the following link:**

<https://us02web.zoom.us/j/82181798031?pwd=ejhPN2NtaVh3L2dDVmFjYzZkc3lYUT09> Passcode:  
502845

Phone participation is also available by calling **1-253-215-8782**,  
and entering webinar ID: **821 8179 8031**  
When prompted, the password is: **502845**

## **GUIDELINES FOR PUBLIC PARTICIPATION – Remotely Held Landmarks & Design Commission Meeting (6/16/20)**

### **ZOOM Participation:**

- **Join the meeting early**, as you may need to download the app in advance to participate. Once you've joined the meeting, your camera and microphone will be muted until you are recognized by the Chair to speak.
- As a member of the public, it's requested you register for the Landmarks & Design Commission meeting at this link:  
<https://us02web.zoom.us/j/82181798031?pwd=ejhPN2NtaVh3L2dDVmFjYzZkc3lYUT09>
- Or join by phone:

Dial (for higher quality, dial a number based on your current location):

+1 253 215 8782; or 1 346 248 7799; or +1 669 900 9128; or +1 312 626 6799; or +1 646 558 8656; or +1 301 715 8592

**Webinar ID:** 821 8179 8031

**Password:** 502845

### **General Info:**

- The Landmarks & Design Commission, by City Code Sections 1.14 and 15.210.050, has authority to conduct a public hearing, take testimony, & make recommendations on specific land use actions.
- The purpose of the **public hearing is to present information & to take public testimony** in an orderly manner. It is an “open record” public hearing that is open to give testimony, provide evidence, submit exhibits or provide other information. The record will be used by the Commission to make the decision, so it is important to provide all pertinent information. **The hearing will be recorded.**
- The Landmarks & Design Commission is the final decision-maker.

### **Hearing Procedure for Each COA:**

1. Landmarks & Design Commission Chair to **call meeting to order.**
2. Landmarks & Commission to **proceed through listed agenda**, roll call, etc.
3. Landmarks & Design Commission to **identify Public Hearing item & open public hearing.**
4. The **City staff will give a staff report** on the matter. Report may include slides & will include verbal:
  - Presentation of the application submitted by the applicant.
  - Staff recommendation on proposal
5. The **Applicant** will present application for proposal.
6. The **Landmarks & Design Commission Chair will call for public testimony.**
7. **Any interested person may testify or comment** on the matter. **If you wish to speak, you must:**
  - Raise your “virtual hand” in the corner of the computer screen or press \*9 on your phone
  - Wait to be called upon using your name, e-mail, or phone number used to log in to the teleconference.
  - When requested, speak your name and home address clearly.
  - Share your opinion, speak slowly, and clearly so that testimony can be recorded.
  - Ensure testimony is short (*generally 3 minutes*), to the point & does not repeat previous speakers. You can say that you agree with a previous speaker.
8. After public testimony is completed, the City staff or applicant may offer any rebuttal and answer any questions by the Planning Commission.
9. The Landmarks & Design Commission will then decide if they have enough information and if so, **close the public hearing and deliberate.** Once the public hearing is closed, no further testimony will be accepted unless the Commission reopens the hearing.
10. Technical questions about connecting? Email Ben Faubion at: [faubionb@ci.ellensburg.wa.us](mailto:faubionb@ci.ellensburg.wa.us)

**CITY OF ELLENSBURG**  
**AGENDA**  
**Remote Zoom Meeting**  
**Tuesday, September 15, 2020**  
**5:45 PM - Landmarks & Design Commission**

**1. CALL TO ORDER AND ROLL CALL OF MEMBERS**

**2. APPROVAL OF THE AGENDA**

**3. APPROVAL OF MINUTES**

- 3.A [Approval of Minutes August 18, 2020 LDC Meeting](#)  
[8.18.20 LDC Minutes.pdf](#)

**4. NEW BUSINESS**

- 4.A [Public Hearing for Consideration of a Certificate of Appropriateness \(P20 -077\)](#), submitted by Andrew Carr, for the replacement of an existing sign with a new sign of a different size and color at the entrance of the institute of religion located at 907 Wildcat Way, Ellensburg, Parcel ID # 373434  
[P20-077 EX A Site Plan.PNG](#)  
[P20-077 EX B.1 APPLICATION.pdf](#)  
[P20-077 EX B.2 SIGN.pdf](#)

- 4.B [Public Hearing for Consideration of a Certificate of Appropriateness \(P20-078\)](#), submitted by Steven Weidenbach, for the exterior improvements to the McCormack Building located at 200 E 4th Ave. Ellensburg, Parcel ID # 557033  
[Exhibit A Map .png](#)  
[P20-078 APPLICATION.pdf](#)  
[P20-078 NARRATIVE.pdf](#)  
[P20-078 Additional Applicant Submittal.pdf](#)  
[exisitng storefront photos.pdf](#)  
[P20-078 Exhibit B5 colors.docx](#)

**5. OLD BUSINESS**

- 5.A [Continued Public Hearing for consideration of Special Valuation \(P20-046\)](#), submitted by Darren and Jenny Reid, for the Munson-Potts House (ca. 1909), located at 1001 N. C St. Ellensburg, WA.Â  
[EXHIBIT A Map.pdf](#)  
[EXHIBIT B.1 APPLICATIONS.PDF](#)  
[EXHIBIT B.2 NARRATIVE & BUDGET.PDF](#)  
[EXHIBIT B.3 PICTURES.PDF](#)  
[EXHIBIT C.1 Additional Photos.pdf](#)  
[EXHIBIT C.2 Old Narrative.pdf](#)

**6. CITIZEN COMMENT**

**7. STAFF UPDATE/DISCUSSION ITEMS**

**8. COMMISSION REPRESENTATIVE UPDATE**

**9. ADJOURNMENT**