



**Diversity, Equity and Inclusion Commission Agenda**  
**Tuesday, September 14, 2021 from 3-4:30 p.m. Council Conference Room at City Hall & Zoom**  
[https://us02web.zoom.us/webinar/register/WN\\_NWvphNzqTUOsjeYLPP2uqq](https://us02web.zoom.us/webinar/register/WN_NWvphNzqTUOsjeYLPP2uqq)  
 Zoom Webinar ID: 821 4895 4511 Password: 067117

Purpose: This meeting will focus on a final review of the draft of the Diversity, Equity & Inclusion chapter of the Comprehensive Plan, and initial discussion on development of a work plan for implementing the goals of the new DEI Chapter.

Expected Outcomes

- Review draft of DEI Chapter of Comprehensive Plan and discuss future action items.
- Review National Disability Employment Awareness Month Proclamation.

Topic	Process	Who	Time
<b>Welcome &amp; Meeting Overview</b> Introductions/Roll Call	Present	Nancy G., Chair	5 min 3:00-3:05 p.m.
<b>Approve Agenda</b> Review & Approve Minutes of August 24, 2021 DEI Commission Meeting (motion needed)	Present Discuss Motion	All	5 min 3:05-3:10 p.m.
<b>Update On Comprehensive Plan Chapter</b> <ul style="list-style-type: none"> <li>• Quick review</li> <li>• Discuss timeline</li> </ul>	Present Discuss Clarify	Stacey Henderson, Community Development	10 min 3:10-3:20 p.m.
<b>Review National Disability Employment Awareness Month Proclamation</b> <ul style="list-style-type: none"> <li>• Review draft</li> <li>• Provide feedback</li> </ul>	Present Discuss	Nancy G., Chair Kandee Cleary, Commissioner	15 min 3:20-3:35 p.m.
<b>Work Plan Discussion</b> <ul style="list-style-type: none"> <li>• Review action items list that was created from ideas during comprehensive plan chapter discussion</li> </ul>	Present Discuss	Nancy G., Chair	25 min 3:35-4:00 p.m.
<b>Discuss Meeting Frequency</b> <ul style="list-style-type: none"> <li>• Back down to 1x per month like other commissions?</li> </ul>	Present Discuss	Nicole Klaus, Commission staff member	10 min 4:00-4:10 p.m.

<p><b>Commission Member Reports</b></p> <ul style="list-style-type: none"> <li>• Provide updates on listening sessions if applicable</li> <li>• Other comments</li> </ul>	Present Discuss	All	10 min 4:10-4:20 p.m.
<p><b>Staff Report</b></p> <ul style="list-style-type: none"> <li>• Citizen’s Academy invitation from Chief Wade</li> </ul>	Present	Nicole Klaus, Commission staff member	5 min 4:20-4:25 p.m.
<p><b>Public Comment (as time allows)</b></p> <ul style="list-style-type: none"> <li>• Public comments are limited to 3 minutes per person, and no action will be taken on these comments at this meeting. Please raise your hand, “virtual hand,” or press *9 on your phone. Once called upon: please state your first name, last name and address for the record.</li> </ul>	Comment	Members of the public	5 min 4:25-4:30 p.m.
<p><b>Review Next Meeting:</b> (based on results of discussion above) <b>Adjourn</b></p>			



**DIVERSITY, EQUITY & INCLUSION COMMISSION (DEI)  
August 24, 2021 Regular Meeting  
(3:00 to 4:30 p.m.) Remote Meeting via Zoom**

**Members Present:** Delores (Kandee) Cleary, Tylene Carnell, Landis Hanson, Sara Omrani, Daniel Amos and Nancy Goodloe (chair)

**Members Absent:** Veronica Acevedo

**Also present:** Nicole Klauss, Public Information Officer (Recording Secretary); Kirsten Sackett, Community Development Director; Stacey Henderson, Senior Planner; Heidi Behrends Cerniwey, City manager; and 2 members of the public.

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**1. CALL TO ORDER / INTRODUCTIONS**

Chair Nancy Goodloe called the meeting to order at 3:00 p.m.

**2. APPROVAL OF MINUTES FROM August 10, 2021 MEETING**

**Motion:** Commissioner Kandee Cleary moved to approve the minutes from the August 10, 2021 DEI Commission Meeting, and Commissioner Landis Hanson seconded. All in favor of the motion; motion passed.

**NEW BUSINESS**

**3. REVIEW DRAFT DEI CHAPTER OF COMPREHENSIVE PLAN**

City senior planner Stacey Henderson said she incorporated feedback from the previous DEI Commission meeting into the latest draft of the DEI Comprehensive Plan chapter, but also received additional feedback that she wanted to ask the commission about. In the narrative section, Henderson added definitions of diversity, equity and inclusion.

The Commission discussed edits to the draft. Henderson said there were some sections that were too specific for a comprehensive plan but belong somewhere else like in a specific list of plans the commission can address later. Henderson has started a list of those items.

Chair Goodloe suggested City Council have a matrix that they use to grade their policy decisions to make sure that equity and inclusion and diversity are not left out. That would be a way to make sure the policies going through City Council are being seen through the equity lens.

The Commission will have the opportunity to review one more revised draft of the DEI Chapter of the comprehensive plan before it goes to the next step of the process. Community Development Director Kirsten Sackett said the Planning Commission and City Council may also suggest edits to the document. Henderson explained what a SEPA review involves.

Commissioner Hanson requested adding a section for commissioner updates to future agendas.

**4. LISTENING TOUR TRAINING & UPDATES**

Commissioner Carnell and Commissioner Amos reported on their recent listening session.



Commissioner Carnell said the process worked well. They started by explaining what the listening tour was and that the DEI Commission is attempting to reach additional voices. They provided a copy of the questions to participants and tried to stay focused on the questions.

Commissioner Amos said they received thorough answers, and sometimes the same thing came up with more than one question. There was a natural ending after about 80 minutes.

Commissioner Carnell said these conversations need to be ongoing and opportunities for these conversations need to be ongoing because the population is going to continue changing.

Chair Goodloe said it's important for the participants to understand the sessions are confidential and anonymous. Commissioners will take notes, but participant names will never be mentioned. No quote will be associated with any one individual.

Chair Goodloe reminded the commission to reach out to the groups identified at a previous meeting.

Chair Goodloe asked if we had anyone to read the Hispanic Heritage Proclamation. Commissioner Omrani will pass along a contact's info to Nicole Klauss to follow up.

## **5. PUBLIC COMMENT**

Chair Goodloe called for public comment; there was none.

## **6. COMMISSIONER REPORT**

Commissioner Hanson brought up CWU's Center for Cultural Innovation and said the plans for it were trashed. Commissioner Cleary provided an update on the project and said the new student government was no longer supporting Old Heat being converted into it because they want it in the center of campus.

The meeting adjourned at 4:20 p.m.

Respectfully Submitted by  
Nicole Klauss  
Recording Secretary

**Drafted: 8/31/21**

**Approved:**

National Disability Employment Awareness Month

October 2021

*WHEREAS*, Ellensburg City Council is welcoming and inclusive and dedicated to improving the quality of life for those we serve; and

*WHEREAS*, people with a developmental disability are of all racial, ethnic, educational, social, and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives; and

*WHEREAS*, workplaces that welcome the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and

*WHEREAS*, people with disabilities are an irreplaceable resource, and we cannot morally or financially afford to lose the contributions that people with disabilities bring, not only to the workplace, but also to mainstream community life; an

*WHEREAS*, people with disabilities are an irreplaceable resource, and we cannot morally or financially afford to lose the contributions that people with disabilities bring, not only to the workplace, but also to mainstream community life; and

*WHEREAS*, in the spirit of the Americans With Disabilities Act, we can improve and expand access to education and opportunities for people with disabilities, to empower them to join the workforce and ensure all Ellensburg residents can realize the promise of inclusion.

**Now, Therefore**, I, Bruce Tabb, Mayor of the City of Ellensburg, on behalf of the City Council, do hereby proclaim October, 2021 as National Disability Employment Awareness Month.

Signed this \*\* day of September, 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: Beth Leader, City Clerk



## AGENDA REPORT

<b>Meeting Date:</b>	September 14, 2021
<b>Agenda Subject:</b>	Ellensburg Police Department - Citizen Academy Invitation.
<b>Submitted by:</b>	Ken Wade Police
<b>Recommended Action or Motion:</b>	Review the program schedule and apply if interested.
<b>Background/Summary:</b>	<p>The Ellensburg Police Department offers an annual opportunity for the public to participate in a citizen academy. This year we felt this would be a great opportunity for the DEI commission members to learn some of what the Ellensburg Police Department does on a daily basis, and offer this invitation. In order to avoid any Open Public Meeting issues, participation by members would be as community members and not as a commission member.</p>
<b>Previous Council Action:</b>	None
<b>Analysis:</b>	<p>The Citizens Academy is a program designed to provide participants with a working knowledge of the Ellensburg Police Department. It consists of classes and discussions where citizens learn about the duties and responsibilities of our department and the citizen's role in the interaction of police and citizens. In addition to helping citizens better understand the police department, it, in turn, helps the police department better understand the citizens and their concerns.</p> <p>The dates of the academy are October 12, 19, 26 and November 2, 6, 9. The program is open to residents of the Ellensburg community that have an interest to learn more about their police department, crime concerns within Ellensburg and the role a police officer has regarding the enforcement of laws.</p> <p>Topics discussed at the Citizen's Academy include:</p> <ul style="list-style-type: none"><li>• Patrol operations</li><li>• Domestic violence</li></ul>

- Narcotics and special investigations
- Use of force and vehicle operations

Participants will also have the opportunity to participate in activities such as

- Pursuit driving
- Firearms
- Traffic stops
- Less lethal devices

Note- Due to COVID restrictions, we are working on scheduling tours we would normally conduct during this program. All COVID restrictions will be required to participate.

If there are questions feel free to contact Corp. Jason Brunk.

On-line applications are available at  
<https://ci.ellensburg.wa.us/CitizensAcademy>

**Financial Impact:** NA

**Attachments:**

[2021 Citizen's Academy Class Schedule.docx](#)  
[Citizens Academy 2021 Flyer.docx](#)

## 2021 Citizen's Academy Course Outline

October 12	Introduction	1800-1830	Cpt. Hansberry
	Department Staffing/Hiring	1830-1900	Cpt. Hansberry
	Police Use Of Force	1900-2000	Cpl. Brunk
	Dept. Tour	2000-2100	Cpl. Brunk
October 19	Patrol Division-Typical calls For Service/Day In The Life Of A Patrol Officer	1800-1900	Cpl. Ingraham
	K-9 Demo	1915-2000	YPD K-9 Unit
	Best Day/Worst Day	2015-2100	Off. Margheim
October 26	Traffic Enforcement	1800-1915	Off. Ashby
	DUI Process		
	Mental Health Issues/EDP's	1915-2000	Det. Sgt. Clasen
	KCCC Jail Tour	2000-2100	KCCC Staff
November 2	Detectives/Investigations Case Review	1800-1915	Det's Shull & Bean
	Emotional Struggles For Officers	1915-2000	Det's Shull & Bean
	Kittcom Tour	2000-2100	Kittcom Staff
November 6	EVOC/SIMS/Scenarios	0800-1200	Off. Potter/Sgt. Weed
	Use Of Force Classroom & Range	1315-1700	Off. Potter/Sgt. Weed
November 9	Dept. Plans & Projections	1800-1900	Chief Wade
	Q&A Discussion	1900-	Cpl. Brunk



# The Ellensburg Police Department

Presents

## 2021 CITIZEN'S ACADEMY

### About the Academy

The Citizen's Academy is a six week program with the Ellensburg Police Department. This is an insightful look at the job of an Ellensburg Police Officer. The dates of the academy are October 12, 19, 26, and November 2, 6, 9. The program is open to residents of the Ellensburg community that have an interest to learn more about their police department, crime concerns within Ellensburg and the role a police officer has regarding the enforcement of laws. A variety of topics will be covered, including: patrol operations, domestic violence, narcotics and special investigations, as well as the use of force and vehicle operations.

Participants will also have the opportunity to participate in activities such as pursuit driving, firearms, traffic stops and less lethal devices. Due to Covid restrictions we are still working on scheduling normally conducted tours.

***Space is limited. Don't miss out on this GREAT opportunity!***

Contact Corporal Jason Brunk at  
509.962.7280 or e-mail at

[brunkj@ci.ellensburg.wa.us](mailto:brunkj@ci.ellensburg.wa.us)



***Applications may be obtained at the Ellensburg Police Department at 100 N Pearl St or online at:***

<https://ci.ellensburg.wa.us/CitizensAcademy>



**Ellensburg Police Department**

509.962.7280