

COUNCIL AGENDA

Tuesday, January 19, 2021



In-person attendance at public meetings is currently prohibited per the Washington Governor's Proclamation No. 20-28.14. Ellensburg City Council meetings are broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television at ectv2.com.

GUIDELINES FOR PUBLIC PARTICIPATION – ONLINE CITY COUNCIL MEETING

As a result of the threat posed by COVID-19, City is following the mandates from state and county public health officials to take all efforts to prevent the spread of this virus. In compliance with the Governor's Emergency Proclamation 20-28.14, and in the interest of the safety and welfare of the public, the community, and our employees and to limit the spread of the virus, ***this City Council meeting will not be open to in-person attendance.*** Council will be attending this meeting remotely via video conference. All City Council meetings are broadcast on Charter/Spectrum Channel 191 and available to livestream on Ellensburg Community Television on YouTube at [ECTV Ellensburg](#). You may also attend by phone, only, and listen to the meeting by following the registration instructions under "Remote testimony during the meeting," below. Once you register, you will be sent a meeting invite with a phone number for the meeting.

Council will be accepting remote testimony under Citizen Comment on Non-Agenda Items (Item No. 7) as well as for all other topics under the Regular Agenda. Testimony will be accepted in the following manner:

- **Written comments submitted in advance of meeting**
Submit written comments by mail to Beth Leader, City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or via email to: leaderb@ci.ellensburg.wa.us. Comments received by 5 p.m. on the meeting date will be compiled, sent to the City Council and entered into the record.
- **Comments for public hearings**
Written comments must be received by the City Clerk by 5 p.m. on the meeting date. Comments can either be mailed to Beth Leader, City Clerk, Ellensburg City Hall, 501 N. Anderson St., Ellensburg, WA 98926, or sent via email to: leaderb@ci.ellensburg.wa.us. Comments received by 5 p.m. on the meeting date will be compiled, sent to the City Council and entered into the record.
- **Remote comments or attendance during the meeting**
Advance registration is required to testify. Anyone wishing to speak on items under the Agenda must register prior to 7 p.m. the day of the meeting. Register for the meeting at: https://us02web.zoom.us/webinar/register/WN_kvEqN4_-QgeJZQjV-pFOOw
Once registered, you will receive an email with the meeting link and phone number (for those who wish to call into the meeting).

PROCEDURE FOR PARTICIPATION DURING MEETING

1. Join the meeting early, as you may need to download the app in advance to participate. Once you've joined the meeting, your camera and microphone will be muted until you are recognized by the Mayor to speak.
2. Please note that there may be several items on the City Council Agenda that will precede the agenda item you wish to address.
3. The Mayor will identify the agenda item and ask if anyone wishes to speak on the matter.
4. Any interested person may provide comments on: 1) under Item 7 for non-agenda items. or 2) any listed agenda items, If you wish to speak, you must:
 - a) Raise your "virtual hand" in the corner of the computer screen or press *9 on your phone. Raising your hand signals the moderator that you wish to speak.
 - b) Wait to be called upon by the Mayor using your name, e-mail, or phone number used to log

in to the teleconference.

5. Please state your name, address, and whether you are representing only yourself or others.
6. Each speaker's comments are to be limited to 3 MINUTES.
7. Speakers are cautioned not to make comments of a personal, impertinent or derogatory nature.
8. Speakers may not identify themselves as candidates for elective public office or make any statements which assist or discuss the campaign of a candidate for elective office, or discuss or campaign for or against a ballot proposition (unless the ballot proposition is being considered as part of the City Council agenda item).

Please note: City Council Rules provide that no action will be taken by the Council at the meeting at which a subject is first introduced during the citizen comment period (Item 7 on the Agenda). You may wish to concisely state your concern and request placement of your matter on a future agenda.

CONSENT AGENDA

Members of the audience may request items be removed from the consent agenda by asking for recognition and making the request during Agenda Approval. Items will not be removed from the consent agenda unless your request is confirmed by a councilmember.

AGENDA ITEMS

If you wish to have an item placed on a Council agenda, a written request should be delivered to the City Manager's Office prior to noon on the Monday preceding the Council meeting. Assistance will be provided in preparing a request if you wish to contact the City Clerk at 925-8614.

AMERICANS WITH DISABILITIES ACT

The City of Ellensburg strives to make our services, programs, and activities readily accessible and usable by individuals with disabilities. Reasonable accommodations will be made upon request. Please furnish the ADA Coordinator with your request in sufficient time for the City to provide a reasonable accommodation. A Request for Accommodation form may be obtained on the first floor of City Hall or by calling the City of Ellensburg ADA Coordinator at 962-7222.

**CITY OF ELLENSBURG
COUNCIL AGENDA
Tuesday, January 19, 2021
7:00 PM - Regular Meeting**

1. Call to Order and Roll Call

2. Proclamations

3. Awards and Recognitions

4. Approval of Agenda

5. Consent Agenda

Items listed below have been distributed to Councilmembers in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Councilmember or at the request of a member of the public with concurrence of a Councilmember. Requests to remove items should be made under Item 4 Approval of Agenda.

5.A Approve Minutes of the January 4, 2021 Regular Meeting 6
[1-4-21 Council Minutes](#)

5.B Acknowledge Minutes of the Lodging Tax Advisory Committee December 2, 2020 11
[12-2-20 LTAC Minutes](#)

5.C Approve Amended Dates for University Way Banner Request - Spread Kindness Not
COVID-19 - February 1 - May 31, 2021 12
[KCPH Banner Request 2021 Revised Dates](#)

5.D Approve January 19, 2021 Voucher Listing 14
[1-19-2021 Voucher listing](#)

6. Petitions, Protests, and Communications

6.A COVID-19 Update

6.B [Board and Commission Applications](#) 15
[B and C Agenda Report Chart 1-19-21](#)
[Lathan Wedin Application](#)

7. Citizen Comment on Non-agenda Issues

8. Business Requiring Public Hearings

8.A [Resolution to Declare City Utility and Personal Property as Surplus](#) 18
[Resolution No 2021](#)

2021 Public Hearing Surplus List

9. Introduction and Adoption of Ordinances and Resolutions

- 9.A [Second Reading and Adoption of Ordinance 4869 amending the Ellensburg Comprehensive Plan](#) 22
[Ordinance 4869 2nd Rdg Comp Plan Amendments](#)

10. Unfinished Business

11. New Business

12. Miscellaneous

- 12.A Manager's Report 49
[1-19-21 Managers Report](#)

12.B Councilmembers' Reports

13. Executive Session

- 13.A Per RCW 42.30.110(1)(i), to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

14. Adjournment

Next Ord. 4870
Next Res. 2021-02



CITY OF ELLENSBURG

Date of Meeting

Time of Meeting

Place of Meeting

Minutes of City Council, Regular Meeting

January 4, 2021

7:00 PM

Held Remotely per Governor Inslee's

Proclamation 20-28.14

1. Call to Order and Roll Call

Roll Call Present: Stacey Engel, Nancy Goodloe, Tristen Lamb, Nancy Lillquist, Bruce Tabb, Mary Morgan

Excused Absence: David Miller

Others Present: City Manager Akers; City Attorney/Assistant City Manager Weiner; City Clerk Leader; Parks and Recreation Director Case; Community Development Director Sackett; Hongtao Dang; Kittitas County Public Health Officer, Dr. Mark Larson and approximately 15 members of the audience.

2. Proclamations

3. Awards and Recognitions

4. Approval of Agenda

Councilmember Mary Morgan moved to Approve the Agenda as presented. **Motion Approved 6-0.**

5. Consent Agenda

5.A. Approve Minutes of the December 21, 2020 Regular Meeting

5.B. Acknowledge Minutes of the Environmental Commission - October 21, 2020

5.C. Acknowledge Minutes of the Utility Advisory Committee - November 19, 2020

5.D. Body Worn In-Car Camera System Purchase

5.E. Gateway II Agreement with the Washington State Department of Ecology (Ecology)

5.F. City-County Library Services Agreement

5.G. Bid Award - Bid Call 2020-32 for Polyethylene Natural Gas Pipe

5.H. Accept Resignation of Marc Brown from the Landmarks and Design Commission

5.I. Approve January 4, 2021 Voucher Listing

Councilmember Mary Morgan moved to Approve the Consent Agenda as presented. **Motion Approved 6-0.**

6. Petitions, Protests, and Communications

6.A. COVID-19 Update

Councilmember Lamb and Dr. Larson presented information concerning 1000 vaccinations that have been administered in group 1A and approximately 100 teachers have been vaccinated in group 1B. Groups in assisted living care have also been vaccinated. Central Washington University will begin COVID-19 testing the first week of January and will hold online classes for 14 days.

Councilmember Goodloe thanked Councilmember Lamb, Dr. Larson and the Public Health staff for their work.

Councilmember Lillquist inquired about testing to be done on CWU students.

Councilmember Engel inquired about the response to receiving the vaccine.

6.B. Board and Commission Applications.

Hongtao Dang was present to introduce himself and speak on his interest in serving on the Affordable Housing Commission.

The Mayor recommended appointment of Hongtao Dang to the Affordable Housing Commission.

Councilmember Nancy Lillquist moved to Approve the Mayor's appointment of Hongtao Dang to the Affordable Housing Commission. **Motion Approved 6-0.**

6.C. Information from Kittitas County Climate Action Coalition Group

Councilmember Lillquist suggested one or two items be selected from the Bellingham report to review. She volunteered to discuss items with the Kittitas County Climate Action Coalition group and report back to Council. Council concurred with Councilmember Lillquist obtaining additional information.

7. Citizen Comment on Non-agenda Issues

Theresa Plue, 140 Woodhouse Loop, commented regarding the meetings not being available by live stream and information on public hearings;

Stacy Hammond, 308 N Sampson St., commented regarding the duties of Council, and the public hearing to be held.

8. Business Requiring Public Hearings

8.A. Public Hearing (Legislative) and First Reading of an Ordinance amending the Ellensburg Comprehensive Plan

The City Attorney confirmed streaming service is working for some but not for others, and is currently being broadcast on cable Channel 191.

The Mayor opened the Public Hearing. Community Development Director, Kirsten Sackett, presented information in the staff report. She reviewed the three Comp Plan Amendment Proposals submitted and explained Dockets 20-02 and 20-03 were recommended to be postponed until the 2021 Comp Plan amendment process.

Stacy Hammond, 308 N Sampson St., commented regarding open public meetings and the dissemination of information;

Jenny Kuenzli, 41 Bynum Rd, commented regarding the availability of the meeting and not having cable service;

Landis Hanson, 1015 E 18th Ave., spoke in support of Trenton Gardner's submitted proposal;

Theresa Plue, 140 Woodhouse Loop, spoke regarding the equity issue and information on the website racialequityalliance.org and training done by CWU;

Betty Douglas, 315 W Helena Ave., commented regarding the DEI listening sessions and the process Council has followed;

Tricia Snyder, 708 E 7th Ave., spoke in support of the proposed amendments;

Tylene Carnell, 208 S Ruby St., spoke in support of the work done by City Council, the current meeting access issues and attendance of the public at meetings before COVID-19;

Landis Hanson, 1015 E 18th, commented about often not feeling welcomed in the community;

Stacy Hammond, 308 N Sampson St., spoke regarding equity and attendance at Council meetings;

Hanna Fredeen, 1201 S Chestnut St. #311, spoke regarding being in support of the Council moving forward;

Theresa Plue, 140 Woodhouse Loop, spoke regarding issues with the dockets and divisiveness in the community;

Councilmember Goodloe inquired about IDE being changed to DEI in the document and language changes recommended by the Planning Commission.

Councilmember Lillquist inquired about Docket #20-01 the Annual Capital Improvement Plans Update.

With no further questions or comments, the Mayor closed the public hearing.

Councilmember Lillquist stated she appreciated comments made by the public and why Council is participating in this process.

The Mayor noted the change of IDE to DEI as a scrivener's error in the document.

Councilmember Nancy Lillquist moved to Approve the Comprehensive Plan Amendment Docket Item #20-01 as submitted by staff.

Councilmember Nancy Lillquist moved to Approve an amendment to language on page 102 "Rotary Pavilion" changing the word "acquisition" to "development." **Motion Approved 6-0.**

Vote on Main Motion to Approve the Comprehensive Plan Amendment Docket Item #20-01 as amended. **Motion Approved 6-0.**

Councilmember Mary Morgan moved to Approve the amendments to the Introduction Section of the Comprehensive Plan as submitted by staff, in partial completion of Docket Items 20-02 and 20-03.

Councilmember Nancy Goodloe moved to Amend the language on page 114, the second value in the Introductory Section to include "sexual orientation". **Motion Approved 6-0.**

Vote on Main Motion to Approve the amendments to the Introduction Section of the Comprehensive Plan with amended language of "sexual orientation". **Motion Approved 6-0.**

Councilmember Nancy Lillquist moved to Approve referring the remainder of Docket Items 20-02 and 20-03 into the 2021 year. **Motion Approved 6-0.**

Councilmember Nancy Lillquist moved to Approve conducting first reading of Ordinance 4869 referring to the Comprehensive Plan Amendments. **Motion Approved 6-0.**

9. Introduction and Adoption of Ordinances and Resolutions

9.A. Resolution Accepting a Donation from the Ellensburg Duplicate Bridge Club Parks and Recreation Director, Brad Case, presented information in the staff report.

Councilmember Nancy Goodloe moved to Approve adoption of Resolution 2021-01 accepting the donation from the Ellensburg Duplicate Bridge Club in the amount of \$1346.59. **Motion Approved 6-0.**

10. Unfinished Business

11. New Business

12. Miscellaneous

12.A. Manager's Report

The City Manager reviewed the Manager's Report.

Councilmember Stacey Engel moved to Approve setting a public hearing for surplus of materials and items on January 19, 2021. **Motion Approved 6-0.**

An Executive Session would be required per RCW 42.30.110(1)(a)(ii) concerning discussion of a security breach issue currently being dealt with, and was anticipated to last approximately fifteen minutes.

12.B. Councilmembers' Reports

- Councilmember Engel stated the EBDA is holding their annual planning session on January 13th;
- Councilmember Lillquist responded to a letter published in the Daily Record regarding Council mandating businesses to follow certain rules;
- Mayor Tabb spoke regarding an Interlocal Agreement for the UGA and Councilmembers Engel and Lamb have agreed to work with the County to develop that document. Council concurred with that arrangement.

13. Executive Session

13.A. Per RCW 42.30.110(1)(a)(ii), to consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and risk assessments, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets

Council recessed at 9:19 pm to take a five minute break and would then go into Executive Session, which was anticipated to last 15 minutes.

Council reconvened at 9:40 pm.

14. Adjournment

Meeting adjourned at 9:40 pm.

Mayor

ATTEST: _____
City Clerk

LODGING TAX ADVISORY COMMITTEE

December 2, 2020 (2:04 p.m. to 2:18 p.m.)

Members Present: Matt Anderson, Christine Krueger, Monica Miller, Mary Morgan, and Steve Townsend

Members Absent: None

Others Present: Laurie Gigstead, Executive Assistant

1. **Call to Order.** Chair Morgan called the meeting to order at 2:04 p.m.
2. **Minutes of the November 4, 2020 meeting.** Moved and seconded (Townsend/Miller) to approve minutes as written. Motion approved.
3. **Correspondence and Public Comment Period.** None.
4. **Unfinished Business.**
 - A. **Budget/Financials Review.** Reviewed and acknowledged.
 - B. **Tourism Report.** Postponed to January meeting.
 - C. **Sign Committee Report.** Postponed to January meeting.
5. **New Business.**
 - A. **Consider 2021 CLTAC Grant Funding Distribution and Make Recommendation to the City Council for Resolution.**

Steve and Matt gave an overview of the November 20, 2020 Consolidated meeting and the proposed distribution/award of 2021 funds.

Moved and seconded (Townsend/Anderson) to forward the proposed Resolution for lodging tax funds disbursements in the amount of \$46,800.00 to the City Council. Motion approved.

Other: Laurie advised that Christine's term expires December 31, 2020 and she will not be seeking reappointment. The members discussed potential applicants to fill the two receiver and one collector positions.

Next meeting will be **January 6, 2021 at 2:00 p.m.**

With no further business, the meeting was adjourned at 2:18 p.m.

Respectfully submitted,
Laurie Gigstead
Recording Secretary

Drafted: 12/03/2020

Approved: 01/06/2021

University Way Banner Request Form

Contact Person: Kelsey Green Phone Number: 509-496-7258

Name of Event/Program: Spread Kindness Not COVID-19, Kittitas County public health/economic

Banner Dates (Monday-Sunday): Feb 1 - May 31, 2021 (CWU approved) -



of a correctly made banner.

- I have contacted CWU Scheduling Services and reserved the banner dates.
Phone 509-963-1321 or 509-963-1641, Email: schedule@cwu.edu
- This Banner is a **maximum of 30' x 52"** and a **minimum of 24' x 48"** with **3" turnback at the top and bottom of the banner that will allow steel cable to be strung through it, and no grommets.**
 - - We recommend that wind flaps be cut into the banner to prevent wind damage. (Additional fees may apply, if CWU provides the services of adding wind flaps to your banner).
- I have contacted the City of Ellensburg for approval to hang this banner on the above dates.
City of Ellensburg: Phone 509-962-7204, Fax 509-962-7130, Email: renoc@ci.ellensburg.wa.us

Please Provide an Example of Your Banner in the Box Below (Please fill in writing and logos)

Spread Kindness. Not COVID-19.
Keep covering your nose and mouth.
Keep washing your hands.
Keep staying 6 feet apart.
#SpreadKindnessKittitas
SpreadKindnessKittitas.org

* If your banner does not meet specifications, we will be unable to process your request.*

City of Ellensburg approved by: _____

Date: _____

Disapproval/Reasons: _____

CWU Student Union Operations approved by: _____

Date: _____

For more information please contact CWU Student Union Operations & Scheduling Services at 509-963-1321.
The CWU scheduling center will not be held responsible for any weather related damage that occurs to your banner.

**SPREAD KINDNESS.
NOT COVID-19.**

**KEEP
COVERING
YOUR NOSE
AND MOUTH.**



**KEEP
WASHING
YOUR
HANDS.**



**KEEP
STAYING
6 FEET
APART.**



#SpreadKindnessKittitas

SpreadKindnessKittitas.org

VOUCHER APPROVAL

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED, OR THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ELLENSBURG, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.


 AUDITING OFFICER

1/11/2021
 DATE

CLAIMS VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER HAVE BEEN RECORDED ON THE ATTACHED LISTING, WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS **19TH DAY OF JANUARY 2021**. THE COUNCIL, BY A VOTE, HAS APPROVED FOR PAYMENT THE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS:

Claims Fund					Total Amounts
Check #'s	151407	TO	151629		\$ 1,218,015.87
EFT #'s	4600	TO	4629		\$ 1,742,672.77

Payroll Fund					Total Amounts
Check #'s	95266	TO	95269		\$ 8,411.64
Direct Deposits	59341	TO	59546		\$ 416,283.08

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

ATTEST: _____
CITY CLERK



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 19, 2021

Item Title/Agenda Subject: Board and Commission Applications

Submitted by: Laurie Gigstead City Manager Department

Recommended Action or Motion: Conduct introduction of Lathan Wedin.

Background/Summary: One person has recently applied to serve on the Landmarks and Design Commission. As directed by Council, applications are presented to Council for consideration. The attached chart shows current vacancies and applicants. A copy of the Application for Appointment is attached to the agenda report.

Previous Council Action: N/A

Analysis: There are currently two vacancies on the Landmarks and Design Commission in the professional designation.

Financial Impact: None.

Attachments:

[B and C Agenda Report Chart 1-19-21](#)
[Lathan Wedin Application](#)

Boards and Commissions	Affordable Housing Commission	Arts Commission	Building Appeals Board	Civil Service Commission	Ellensburg Business Development Authority Board	Environmental Commission	Landmarks and Design Commission	Library Board	Lodging Tax Advisory Committee	Parks and Recreation Commission	Planning Commission	Public Transit Advisory Committee	Senior Citizens Advisory Commission	Utility Advisory Committee
MEMBERS	7	7	5	3	7	7	7	7	7	7	7	7	7	7
Residency Requirements	Y	N	N	Y	N	Y	Y	Y	N	Y	Y	N	N	Y
Current Members within City Limits	6	2	0	3	1	6	5	5	4	7	6	6	4	6
Current Members Outside City Limits	1	4	3	0	5	1	0	2	0	0	1	0	3	0
Current Members Outside but in UGA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VACANCIES	0	1	2	0	1	0	2	0	3	0	0	1	0	1
APPLICANTS														
Lathan Wedin							1 st							

Application for Appointment

(Please print clearly)

Name of Board or Commission applying for: Landmarks & Design Commission

Name of Applicant: Lathan Wedin Date: January 06, 2021

Address: _____ Phone Number: _____

Email Address: _____

Length of Residence in Ellensburg: 28 Years Do you live within the city limits? No

If applying for the Sr. Citizens' Advisory Board, are you at least 55 years of age? _____

Occupation Status and Background: Licensed Architect in the states of Idaho, Oregon, and Washington. Principal Architect for regional architecture and design firm studio L&L.

City of Ellensburg hired me as Construction Project Manager for the Ellensburg Police

Department renovation + additions from 2018 through 2020.

Organization Affiliations: _____

Why are you seeking appointment? I would appreciate the opportunity to lend my

architectural skillset back to a wonderful community and help guide the development of

the City. In 2009 I was appointed to the City of Spokane Design Review Board and had

the privilege of overseeing the design and development of a diverse range or projects.

Will you be able to attend meetings regularly if appointed? Yes

If my first choice, as listed above, is not available, I would be interested in service on one of the following boards or commissions:



1. _____

2. _____



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 19, 2021

Item Title/Agenda Subject: Resolution to Declare City Utility and Personal Property as Surplus

Submitted by: Rod Paul Public Works & Utilities

Recommended Action or Motion: Staff recommends Council:

1. Conduct the public hearing; and
2. Consider adoption of the attached resolution declaring the items surplus to the City.

Background/Summary: While conducting its normal business, the City has accumulated both utility and non-utility materials and equipment surplus to its needs. In accordance with RCW 35.94.040 (for utility property) and Chapter 2.07 ECC (all surplus property), items declared surplus, not traded in, shall be disposed of by auction, sealed bid, sold to a qualified nonprofit agency, or junking. Scrap metals consisting of brass, copper, steel, aluminum and iron, which are declared surplus, will be disposed of through a sealed bid process to scrap metal dealers. Brass water fittings may be made available to other water utilities before they are sold as scrap metal or through the public auction process.

The attached resolution declares certain City property and equipment retired from service as surplus and allows staff to dispose of them in a timely manner in accordance with the provisions of Chapter 2.07 ECC and RCW 35.94.040. The property at issue includes utility property, for which a hearing is required by statute. At Council's January 4, 2021 meeting, Council set a public hearing for January 19, 2021 to consider a surplus declaration for accumulated materials and equipment. In anticipation of Council action, a Resolution declaring the items surplus has been prepared.

Previous Council Action: N/A

Analysis: Legal requirements for the sale of real property and equipment are set forth in RCW 35.94.040 and Chapter 2.07 ECC.

Disposal of surplus property must be conditioned upon a Council declaration of the property as surplus to the City's needs after conducting a public hearing on the issue. A resolution meeting these requirements has been prepared for Council's consideration.

Financial Impact: Revenues from sales will be applied to the respective funds.

Attachments:

[Resolution No 2021
2021 Public Hearing Surplus List](#)

RESOLUTION NO. 2021-_____

A RESOLUTION declaring as surplus to the City of Ellensburg's needs the attached list of utility and personal property.

WHEREAS, the City Council conducted a public hearing on January 19, 2021, in accordance with the provisions of Chapter 2.07 ECC and RCW 35.94.040, for the purpose of declaring certain items as surplus to the City's needs; and

WHEREAS, public notice of the hearing was first published in accordance with the provisions of ECC 2.07.060(B).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The attached list of utility and personal property are hereby declared surplus to the City of Ellensburg's needs and are no longer required for providing municipal services

Section 2. Disposal of these items shall be by junking, public auction, sealed bid, or sale to any qualified nonprofit corporation at fair market value.

PASSED AND ADOPTED by the City Council of the City of Ellensburg at a regular meeting on the 19th day of January 2021.

Mayor

ATTEST:

City Clerk

2021 PUBLIC HEARING SURPLUS LIST

GAS - 461

Miscellaneous Flanges
Miscellaneous Weld Fittings
Miscellaneous Steel Pipes
Miscellaneous Tapping Tees
Miscellaneous Electrofusion Couplings
Miscellaneous Fittings

LIGHT - 471

Miscellaneous Fixtures & Parts
Miscellaneous Aluminum/Steel Poles
Miscellaneous Cut-Outs & Gates
Miscellaneous Conduit & Fittings
Miscellaneous Tools
Oil Filled Transformers (sell for scrap to authorized handling company)
Scrap Metals

WATER - 481

Miscellaneous Couplings
Miscellaneous Brass Nipples
Miscellaneous Brass Tees
Miscellaneous Corp Stops
Miscellaneous Fittings
Scrap Metals

SHOP – 531

#4 – 2004 Ford Taurus
#27 – 2003 JD 1420 Trim Mower (Trade-in)
#56 – 2003 Ford Bucket Truck
#85 – 1990 Sewer Jet
#102 – 2000 GMC Dump Truck (Possible Trade-in)
#141 – 2006 JD 1600 Mower



CITY COUNCIL AGENDA REPORT

City Council Meeting Date: January 19, 2021

Item Title/Agenda Subject: Second Reading and Adoption of Ordinance 4869 amending the Ellensburg Comprehensive Plan

Submitted by: Kirsten Sackett Community Development

Recommended Action or Motion: Conduct second reading and adoption of Ordinance No. 4869

Background/Summary: At their July 20, 2020 meeting, City Council approved a motion to docket three proposed amendments to the Comprehensive Plan. All docketed amendment proposals must be considered by the City concurrently so the cumulative effect of the various proposals can be ascertained.

The City issued a State Environmental Policy Act (SEPA) Determination of Non-Significance (DNS) on November 24, 2020. The required 60-day notice of intent to adopt Comprehensive Plan amendments was complete on December 13, 2020.

Previous Council Action: City Council held a public hearing on January 4, 2021 to consider the proposed amendments. At the conclusion of the hearing, Council voted to approve Docket 20-01 with one amendment to correct a scrivener's error. Docket Items 20-02 and 20-03 were approved in part with the remainder of the items referred into 2021.

Analysis: Docket Proposal 20-01 is a proposal to update the 6-Year Capital Improvement Plans and is attached to this ordinance with the one correction to the Parks & Recreation Capital Improvement Plan (CIP) to reflect "development" of the Rotary Pavilion, in place of the word "acquisition".

Docket Proposal 20-02 is a proposal submitted by City Staff to amend the Comprehensive Plan by “adding additional language to the Comprehensive Plan which focuses on the City’s commitment to diversity, equity and inclusivity”. This included two amendments: 1) to add a new Value Statement to the Introductory Section of the Comp Plan and 2) to add a new Chapter to the Comprehensive Plan that focuses on the City’s existing commitment to diversity, equity and inclusivity. Docket Proposal 20-03 also proposed to add a new chapter to the Comprehensive Plan focusing on the same topic, and was submitted by a community member.

The Planning Commission considered the docket proposals in a public hearing held on December 2, 2020. The Commission moved to forward the following recommendation:

"Recommend to City Council that the specific language on the first page of the Introduction Section, urging the city council to address the ideas of Inclusivity, Diversity, and Equity (IDE) be approved, but all subsequent language relating to IDE not be approved in 2020, and wait for the new commission to be appointed to draft the new language addressing IDE."

The Commission felt that it would be more appropriate for the new IDE Commission to develop the language of not only the new chapter, but the amendments to the Value Statements as well. They wanted to ensure that enough time and attention, and diversity of voices were included in the development of the Comp Plan amendments. They also wanted to ensure that the language in the Introductory section referenced the term “sexual orientation”. Finally, the Commission also noted that it would be appropriate to include definitions for the terms “Inclusion”, “Diversity” and “Equity” in the Definitions section of the Comp Plan.

As stated previously, City Council held a public hearing on January 4, 2021 to consider the amendments to the Comp Plan. At the conclusion of the hearing, Council voted to approve Docket Item 20-01. Docket Item 20-02 was approved in part. Specifically, the amendments to the Introductory Section were approved, to include a new Value Statement, as well as edits to the existing value statements. Council also moved to include the verbiage “sexual orientation” within the

new Value Statement, and to rephrase the title of the topic to read as “Diversity, Equity and Inclusion” (DEI), rather than IDE. The attachments to the Ordinance include these Council approved edits to the Introduction Section of the Comp Plan.

The creation of the new DEI Chapter as proposed in Docket Items 20-02 and 20-03 was referred by Council into the 2021 docket year, as time constraints did not allow for the City to conduct a thorough public engagement process and to develop the new chapter.

If Council moves forward with the creation of the new DEI Commission, that group will be tasked with leading the effort to engage the public on this topic and receive feedback that can be used to craft the new chapter. It is anticipated that the Commission will receive support from City staff on several fronts. A city staff member will be assigned to act as a liaison to the Commission and assist the chairperson in scheduling meetings, setting agendas, and developing a community outreach plan. In addition, staff from the Community Development Department will assist in providing education on the purpose, role and required elements of a Comprehensive Plan. Community Development staff will also help ensure that the formatting of the chapter will be consistent with the other chapters in the Ellensburg Comprehensive Plan, that it includes background information specific to Ellensburg, and that it includes Goals, Policies and Programs that are vetted through the community.

At the conclusion of the public hearing, Council approved a motion to give Ordinance No. 4869 first reading. The attached Ordinance for second reading includes two exhibits that reflect the amendments approved by City Council.

Financial Impact: N/A

Attachments:
[Ordinance 4869 2nd Rdg Comp Plan Amendments](#)

ORDINANCE NO. 4869

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, AMENDING THE COMPREHENSIVE PLAN ADOPTED BY ORDINANCE NO. 4785 AND SET OUT IN CHAPTER 15.120 OF THE ELLENSBURG CITY CODE.

WHEREAS, as one of the cities in Kittitas County, the City of Ellensburg is required to adopt and regularly update a comprehensive plan pursuant to the Washington State Growth Management Act (GMA); and

WHEREAS, the City Council adopted Ordinance No. 4785, "Imagine Ellensburg 2037," as the official Comprehensive Plan for the City of Ellensburg and last amended by Ordinance No. 4838; and

WHEREAS, under the GMA and pursuant to Section 15.250.090 of the Ellensburg City Code, the City is authorized to amend its Comprehensive Plan on an annual basis; and

WHEREAS, the City Council adopted Resolution 1997-10 and Ordinance No. 4116 as last amended by Ordinance No. 4807, establishing a policy and procedure for the annual review of proposals to amend the Comprehensive Plan, which are codified in Ellensburg City Code 15.250.090(D); and

WHEREAS, on July 20, 2020 the City Council reviewed all of the proposed Comprehensive Plan amendments for the 2020 annual amendment cycle and approved docketing of proposed amendments 20-01, 20-02, and 20-03 and then forwarded the docketed amendments to the SEPA Responsible Official for SEPA review and to the Planning Commission for review and recommendation; and

WHEREAS, on October 14, 2020 the City Community Development Department provided the required 60-Day Notice of Intent to Adopt Comprehensive Plan Amendments to the Washington Department of Commerce, and the 60-day review period was complete on December 13, 2020; and

WHEREAS, the SEPA Responsible Official reviewed a SEPA checklist, comments from agencies and the public, and other information in the record and issued a Determination of Non-Significance which became final on November 24, 2020 for docketed comprehensive plan amendments 20-01, 20-02, and 20-03; and

WHEREAS, the Ellensburg City Planning Commission held a public hearing on December 3, 2020 and the Planning Commission approved a motion to recommend the City Council approve proposed amendments 20-01 as presented, and recommended denial of proposed amendments 20-02 and 20-03 as presented; and

WHEREAS, the City Council held a public hearing on the matter of adopting the docketed 2020 Comprehensive Plan amendments at its regular meeting on January 4, 2021 at which several public comments were received, Council entered into the public hearing record the agenda report for Council's January 4, 2021 regular meeting prior to closing the public hearing, after which City Council determined it is in the best interests of the City of Ellensburg that proposed amendment 20-01 be approved as presented in accordance with the findings and recommendations submitted by the City Staff and in accordance with the Planning Commission recommendation on proposed amendment 20-01 while rejecting the Planning Commission's recommendation to deny proposed amendments 20-02 and 20-03, and instead approve amendments 20-02 and 20-03 in part, with portions referred into the 2021 year, and be enacted as an ordinance; and

WHEREAS, all portions of the City of Ellensburg 2017 Ellensburg Comprehensive Plan, "Imagine Ellensburg 2037," as subsequently amended, shall remain in full force and effect except as specifically amended herein;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ELLENSBURG DO ORDAIN AS FOLLOWS:

Section 1. That document attached to this ordinance as Exhibit "A" and entitled "2020 City of Ellensburg Capital Improvement Plans" is hereby adopted into the City of Ellensburg 2017 Comprehensive Plan, "Imagine Ellensburg 2037" as Appendix A (docket amendment 20-01).

Section 2. That document attached to this ordinance as Exhibit "B" and entitled "City of Ellensburg Comprehensive Plan, 2020 updates" which is included as part of the Comprehensive Plan, is hereby amended to adopt and include docket amendments 20-02 and 20-03.

Section 3. All portions of the City of Ellensburg 2017 Comprehensive Plan, "Imagine Ellensburg 2037," as subsequently amended, shall remain in force and effect except as specifically amended herein.

Section 4. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance.

Section 5. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval and publication.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council this 19th day of January, 2021.

MAYOR

ATTEST: _____
CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Publish:

I, Beth Leader, City Clerk of said City, do hereby certify that Ordinance No. 4869 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, and that Ordinance No. 4869 was published as required by law.

Beth Leader

EXHIBIT A
2020 City of Ellensburg Capital Improvement Plans

APPENDIX A: 6-YEAR CAPITAL IMPROVEMENT PLANS

These 6-Year Capital Improvement Plans are hereby incorporated by reference into the City of Ellensburg Comprehensive Plan as an Appendix to the Capital Facilities and Utilities Chapter. The Capital Improvement Plans will be reviewed and updated annually.

Table 23. Electric Utility 6-year Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026
Electric System Plan						
Plan Update (every 6 years)			\$100,000			
System Expansion						
New Services	\$49,930	\$52,426	\$55,047	\$57,800	\$60,690	\$63,580
New Meters	\$62,607	\$65,738	\$69,025	\$72,476	\$76,100	\$79,723
New OH Conductors & Equipment	\$73,796	\$77,486	\$81,360	\$85,428	\$89,700	\$93,971
New UG Conductors	\$283,661	\$297,844	\$312,736	\$328,373	\$344,791	\$361,210
UG Conduits & Vaults	\$140,212	\$147,222	\$154,583	\$162,313	\$170,428	\$178,544
New Line Transformers	\$55,146	\$57,903	\$60,798	\$63,838	\$67,030	\$70,222
New Street Lighting	\$16,196	\$17,006	\$17,856	\$18,749	\$19,687	\$20,624
Capitol Projects						
Bull Road Extension	\$ 830,000					
Berry to Bull Rd Tie		\$ 200,000				
Canyon Rd I90 Crossing Reconductor (D2-1)	\$ 100,000					
Bowers Rd to Reecer Creek Extension (HE-2)			\$ 250,000	\$ 250,000		
Feeder 15 Airport Rd to Bender (HE-1)				\$ 300,000		
Univ. Way Gateway	\$ 1,700,000					
Mountain View Reconductor (D2-2)	\$ 500,000					
Sanders to Alder Tie (HE-3)			\$ 80,000			
Sanders to Brick Rd (HE-4)			\$ 175,000			
Anderson/Umptanum Rd Tie				\$ 150,000		
Wildcat street Feeder System					\$ 315,000	\$ 315,000
Street Lighting Laminated / Fiberglass Pole Replacement/ Misc. Lighting Upgrades	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Radio Road Conversion			\$ 180,000			
Substation Improvements						
Sub Land Purchase		\$ 500,000				
D1 Dolarway Substation Improvement	\$ 432,000	\$ 970,000	\$ 1,400,000			
Total	\$ 4,293,548	\$ 2,435,625	\$ 2,986,406	\$ 1,538,977	\$ 1,193,425	\$ 1,232,874
GRAND TOTAL	\$13,680,855					

Table 24. Information Technology Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026	2027
IT System Plan							
Plan Updates (every 2 years)		\$20,000		\$20,000		\$20,000	
IT Computer Replacements							
Hardware	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
Software	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000
Consultant Services	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
IT Enterprise Applications							
Hardware	177,000	50,000	50,000	50,000	50,000	50,000	50,000
Records Management				\$50,000	\$5,000	\$5,000	\$5,000
CIS replacement		505,000	105,000	55,000	55,000	55,000	55,000
Software	\$80,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000
Consultant Services	\$167,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
IT Network Resources							
Hardware	\$170,000	\$60,000	\$35,000	\$40,000	\$40,000	\$20,000	\$20,000
Software	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000
Consultant Services	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
Off Site Data/DR	\$32,000	\$100,000	\$50,000	20,000	20,000	20,000	20,000
Cable Upgrade to Category 5e		20,000	10,000	5,000	5,000	5,000	5,000
Implement Phone System		50,000	20,000	15,000			
GIS System Plan							
Plan Updates (every 3 years)		\$15,000			\$15,000		
GIS Implementation							
GIS - Asset Management System		\$93,500	83,500	40,000	\$40,000	40,000	40,000
GIS - Permit, licensing, and Service Applications				90,000	\$20,000	20,000	20,000
GIS Network Resources							
Hardware	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Software	\$28,000	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000
Consultant Services	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Total	\$726,000	\$1,439,500	\$879,500	\$911,000	\$776,000	\$761,000	\$741,000
GRAND TOTAL	\$6,234,000						

Table 25. Natural Gas Utility Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026
Gas System Plan						
Plan Updates (every 6 years)						\$70,000
System Improvements						
No 6 Road South of Willis Road	\$10,400					
No 6 Road North of Willis Road	\$22,000					
Misc. Looping, Uprating	\$20,000	\$20,000	\$30,000	\$30,000	\$30,000	\$30,000
University Way (Gateway I)	\$100,000					
Vantage Highway (Gateway II)				\$100,000		
Bull Road/Berry Road/I-90 Underpass	\$900,000					
Pipe Boring under Roads, RR, and Creeks		\$40,000	\$40,000	\$50,000	\$50,000	\$50,000
Misc. System Improvements	\$60,000	\$90,000	\$95,000	\$100,000	\$120,000	\$120,000
Tap/Regulator Station Upgrades						
Seattle Gate Upgrade - Telemetry	\$50,000					
Kittitas Tap Station - Telemetry	\$50,000					
Kittitas Tap Station Upgrades	\$40,000					\$250,000
Kittitas Tap Station Land Acquisition						\$100,000
CWU/TCF Telemetry/Upgrades	\$40,000					
Cathodic Protection System Improvements						
Anode Bed Replacements			\$50,000	\$50,000		
Cathodic Protection (CP) System Study					\$65,000	
Cathodic Protection Close Interval Survey		\$20,000				
Tap Station CP Interference Testing/Analysis		\$15,000				
Meter/ERT Upgrades/Improvements						
Meter Proving/Refurbish	\$10,000	\$12,000	\$12,000	\$15,000	\$15,000	\$15,000
Meter/ERT Change-Outs	\$10,000	\$20,000	\$20,000	\$30,000	\$30,000	\$35,000
Developments						
Misc. System Developments	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Total	\$1,462,400	\$367,000	\$397,000	\$525,000	\$460,000	\$820,000
GRAND TOTAL	\$4,031,400					

Table 26. Parks and Recreation Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026
Rotary Pavilion property development	\$500,000					
North Alder Street Park Sprayground	\$250,000					
Irene Rinehart Park Playground			\$200,000			
New Senior/Recreation Center				\$15,000,000		
McElroy Park Improvements				\$30,000		
Kiwanis Park Skatepark Improvements				\$545,000		
Rotary Park and Trail Development	\$500,000					\$5,000,000
New Park Acquisition					\$200,000	
Mt View Park Multipurpose Court Improvements		\$40,000				
Mt. View Park Tennis Court Development (6)			\$410,000			
Palouse to Cascades State Park Trail Reconnection		\$825,000	\$75,000	\$200,000	\$500,000	\$300,000
Yakima River Trail			\$750,000			
Racquet and Recreation Center Improvements				\$75,000		\$425,000
Irene Rinehart Park Improvements						\$1,827,000
Skatepark Improvements					\$150,000	
Kleinberg Park Improvements					\$17,000	
Lions Mt. View Improvements						\$188,300
Paul Rogers Park Improvements		\$118,000				
Reed Park Improvements					\$167,000	
South Main Entry Park Improvements						\$20,000
Veterans Memorial Park Improvements					\$401,000	
West Ellensburg Park Improvements					\$432,600	
Wipple Park Improvements				\$105,700		
Off Leash Park Phase II		\$10,000				
Total	\$1,250,000	\$993,000	\$1,435,000	\$15,955,700	\$1,867,600	\$7,760,300
GRAND TOTAL	\$29,261,600					

Table 27. Sewer System Capital Facility Improvement Plan

Project	2021	2022	2023	2024	2025	2026	2027-2038
General Sewer Plan and I/I Investigation	\$ 250,000						
Maintenance Issues & Concrete & Clay Pipe Replacement	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,300,000
Concrete & Clay Pipe Replacement							\$4,050,000
Cora Street Pump Station ⁽¹⁾							\$486,000
Bull Road Extension	\$1,953,000						
Anderson Road Extension	\$1,900,000						
Total	\$ 4,203,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 5,836,000
GRAND TOTAL	\$10,439,000.00						

Table 28. Stormwater Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026
Reecer Currier levee and bridge design						
Dolarway Bridge and Levee	\$2,400,000					
Effectiveness Monitoring						
University Avenue Gateway Project (Wenas to Whiskey Cr.)	\$3,227,000					
University Avenue Gateway Project (Vista Rd. to E. CL)	\$400,000	\$ 5,000,000				
Total	\$ 6,027,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$11,027,000.00					

Table 29. Telecommunications Capital Improvement Plan

Project	2020	2021	2022	2023	2024	2025
Strategic Plan						
Plan Updates (every 3 years)			\$20,000			
System Improvements						
WWTP Fiber Optic Connection				55,000	\$55,000	
Bull Road				20,000		
Hardware Refreshment	25,000	25,000	100,000	25,000	25,000	25,000
Outdoor Plant Improvements	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000
Gateway 1		\$20,000				
Gateway 2		\$20,000				
Telecom Connections	\$50,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Telecom Infrastructure	\$55,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Line Extensions						
Commercial Customers	\$50,000	\$50,000	25,000	25,000	25,000	25,000
Wireless Improvements						
Community WiFi, Wireless Equipment for DR/Backup or Temporary Svc.		\$10,000	10,000	10,000		
Total	\$228,000	\$183,000	\$213,000	\$193,000	\$163,000	\$108,000
GRAND TOTAL	\$1,088,000					

Table 30. Transportation Capital Improvement Plan

		CITY OF ELLENSBURG	PUBLIC HEARING DATE:		12/21/2020								
		6-YEAR TRANSPORTATION IMPROVEMENT PLAN	ADOPTION DATE:		12/21/2020								
		2021 TO 2026 (INCLUDES CURRENT WORK REMAINING IN 2020)	RESOLUTION NO.		TBD								
		REVENUE BY YEAR (thousands)											
		SOURCE	2020*	2021	2022	2023	2024	2025	2026	Future	TOTALS		
		ARTERIAL STREET	342	114	108	308	108	108	108			1,196	
		REGIONAL STBG	1,011	427	0	0	0	490	540			2,468	
		SALES TAX RESERVE	630	644	0	936	756	938	515			4,419	
		FEDERAL SAFE ROUTES TO SCHOOL & PEDESTRIAN/BICYCLE GRANTS	0	0	570	0	1,000	0	0			1,570	
		WSDOT SAFETY PROGRAM	125	1,199	440	0	1,200	0	0			2,964	
		TRANSPORTATION IMPROVEMENT BOARD (TIB) - Grant Programs	500	470	927	2,310	1,500	1,826	890			8,423	
		DISTRESSED COUNTY SALES/USE TAX	0	65	334	400	0	0	375			1,174	
		1/4 CENT REAL ESTATE EXCISE TAX	0	270	80	125	330	75	30			910	
		MAP-21 TRANSPORTATION ALTERNATIVES PROGRAMS	0	0	0	0	1,470	0	0			1,470	
		DOE FISCAL YEAR WATER QUALITY GRANT	70	2,573	0	319	319	3,612	0			6,893	
		COUNTY LODGING TAX GRANT	0	67	0	0	0	0	0			67	
		LOCAL LODGING TAX FUNDS	0	66	0	0	0	0	0			66	
		STREET	65	0	0	0	0	0	0			65	
		TRANSIT	272	0	15	0	0	0	0			287	
		OTHER AGENCY	979	591	85	0	0	0	0			1,655	
		LOCAL IMPROVEMENT DISTRICT (LID) / DEFERRALS	0	160	0	0	200	765	600			1,725	
		TRAFFIC IMPACT FEES	750	273	609	1,284	600	676	665			4,857	
		NOT FUNDED	0	0	0	0	0	0	0			0	
		TOTAL REVENUE	4,744	6,919	3,168	5,682	7,483	8,490	3,723		40,209		
Funding (S/P)		PROJECT	EXPENDITURES BY YEAR (thousands)										Arterial Street Fund
			2020*	2021	2022	2023	2024	2025	2026	Future	TOTALS	Fund	
1	S	Bridge Inspections	3	3	3	3	3	3	3	0	21	21	
2	S	Engineering Transfer	15	15	15	15	15	15	15	0	105	105	
3	S	Signal Optimization	25	25	25	25	25	25	25	0	175	175	
4	S	Alley Reconstruction (Annual)	65	65	65	65	65	65	65	0	455	455	
5	S	Cora Street Curb/Sidewalk - 15th Avenue to Palouse to Cascades (PTC) Trail	375	0	0	0	0	0	0	0	375		
6	S	Main Street Overlay - Mountain View Ave. to 3rd Ave.	600	0	0	0	0	0	0	0	600		
7	S	Helena Ave. Complete Streets Sidewalk Improvements - Water St. to Walnut St.	500	0	0	0	0	0	0	0	500		
8	S	Willow Street Improvements - Mtn. View Ave. to Capitol Ave.	1,170	0	0	0	0	0	0	0	1,170	234	
9	S	14th/Wildcat-Signal/Channelization	667	0	0	0	0	0	0	0	667		
10	S	18th/Walnut- Signal/Channelization	687	0	0	0	0	0	0	0	687		
11	S	Transit Capital Improvements (Misc)	272	0	0	0	0	0	0	0	272		
12	P	1st Ave Sidewalk Improvements - Ruby St. to Sampson St. - North Side	0	195	0	0	0	0	0	0	195		
13	S	Main St. Corridor Intersection Enhancements	190	1145	0	0	0	0	0	0	1,335		
14	S	Capitol Ave. Sidewalk Replacement - Main St. to Sampson St.	0	75	0	75	0	75	0	0	225		
15	P	Helena Ave Overlay - Water St. to Airport Road	0	700	0	0	0	0	0	0	700		
16	P	Large Scale Wayfinding Implementation Project	0	133	0	0	0	0	0	0	133		
17	P	Canyon/90 EB Ramps-Signal/Illumination/Rechannel and Sidewalks	0	708	0	0	0	0	0	0	708		
18	S	University Way Gateway - Nanum Street to Red Horse Diner	100	3,027	0	0	0	0	0	0	3,127		
19	P	Palouse to Cascades Reconnect Trail - Sanders to Airport	0	0	670	0	0	0	0	0	670		
20	S	University Way and Reece Creek Road Signalization	75	518	0	0	0	0	0	0	593		
21	P	W. Univ. Way Ped. Impr. - Lighting & Widen North Shoulder - Hwy 97 to Red Hors	0	60	440	0	0	0	0	0	500	6	
22	S	5th Ave. and Railroad Ave. Traffic Signal Installation	0	65	395	0	0	0	0	0	460		
23	S	Alder St and 14th Ave Signalization - PTC Reconnect Trail from 14th to KVEC	0	185	1,425	0	0	0	0	0	1,610		
24	P	Multimodal Facility	0	0	100	0	0	0	0	0	100		
25	P	Alder St Sidewalk - One Side - Capitol Ave to 4th Ave	0	0	30	0	30	0	30	0	90		
26	P	Wildcat Way/18th - Signal/Illumination	0	0	0	594	0	0	0	0	594		
27	P	University Way/Water Street-Signal Modification/Illumination/Widening	0	0	0	2,800	0	0	0	0	2,800		
28	P	Downtown Slurry Seal	0	0	0	550	0	0	0	0	550		
29	P	Water St. Overlay - University Way to Manitoba, Manitoba from Water to Main	0	0	0	1,180	0	0	0	0	1,180	200	
30	P	Mtn View/Ruby-Signal Modification/NB/SB Right Turn	0	0	0	0	2,000	0	0	0	2,000		
31	P	University Way Sidewalks - Brick Rd. to Vista Rd.	0	0	0	0	1,700	0	0	0	1,700		
32	P	Pfennig Rd Sidewalks - 3rd Ave to 14th Ave (joint with County)	0	0	0	0	3,270	0	0	0	3,270		
33	P	Industrial Way Improvements - LID	0	0	0	0	0	1,065	0	0	1,065		
34	P	Canyon/Umpnam-Signal Modification/Illumination/Widening	0	0	0	0	0	2,252	0	0	2,252		
35	P	Canyon Rd./Main St. Overlay - Umpnam to Mtn View, 3rd Ave to University Way	0	0	0	0	0	740	0	0	740		
36	P	University Way Gateway II - Vista Rd to east City Limits	0	0	0	375	375	4,250	0	0	5,000		
37	P	3rd Ave. Paverstone Sidewalks and Historic Lighting - Water St. to Depot	0	0	0	0	0	0	674	0	674		
38	P	Capitol Ave. Improvements - Willow St. to Oak St.	0	0	0	0	0	0	1,271	0	1,271		
39	P	Airport Road Sidewalk Improvements - Dean Nicholson to N. City Limits	0	0	0	0	0	0	975	0	975		
40	P	3rd/Ruby-Signal/Illumination	0	0	0	0	0	0	665	0	665		
41	P	Umpnam/Anderson/Railroad Ave. Road Widening/Overlay (Joint w/ County)								10,000	10,000		
42	P	Brick Road Sidewalk Extension								600	600		
43	P	5th/Ruby-Signal/Illumination/Rechannel								665	665		
44	P	Helena/Walnut-Signal/Illumination/Widening								665	665		
45	P	Helena/Water-Signal/Illumination/Widening								797	797		
46	P	Manitoba/Ruby-Signal/Illumination/Realignment								2,452	2,452		
47	P	University Way/Alder-Signal Modification/Widening								1,208	1,208		
48	P	University Way/Main-Signal Modification/Illumination/Widening								2,731	2,731		
49	P	Water/Bender Signal/Illumination								825	825		
50	P	Airport/Bender Signal/Illumination								857	857		
51	P	18th/Alder Signal/Illumination								649	649		
		TOTAL EXPENDITURE	4,744	6,919	3,168	5,682	7,483	8,490	3,723	21,449	61,658	1,196	
		ARTERIAL STREET FUND BEGINNING BALANCE (01/01/2020))	888	661	662	669	476	483	490				
		EST. GAS TAX REVENUE & SCHEDULED SALES TAX TRANSFER	115	115	115	115	115	115	115				
		ARTERIAL STREET FUND ENDING BALANCE	661	662	669	476	483	490	497				

*Current year projects shown for accounting purposes.

**TIP plans calls for road widening/impr. projects to be funded from Sales Tax Reserve, to replace the Federal STP funding which is now shown for potential asphalt overlay funding. (Average annual need to overlay the arterial street system on a 15 year cycle is in excess of \$800,000 per year.)

Table 31. Wastewater Treatment Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026	2027-2038
Digester and GBT Building Electrical Upgrades	\$500,000	\$348,000					
Recirculation Pump Station			\$275,000				
Boiler Building			\$40,000				
Aeration	200000	\$600,000	\$400,000				\$9,000,000
Rebuild Clarifiers		\$325,000					
Digester/GBT Electrical Upgrades	\$500,000						
Methane Recapture Analysis	\$40,000						
Reroof WwTF Admin Building		\$60,000					
Total	\$1,240,000	\$1,333,000	\$715,000	\$-	\$-	\$-	\$9,000,000
GRAND TOTAL	\$12,288,000.00						

Table 32. Water System Capital Improvement Plan

Project	2021	2022	2023	2024	2025	2026	2027-2038
Illinois Well Outfitting / Well House / Main Ext.	\$3,200,000						
Water System Plan							\$300,000
Craig's Hill Pressure Zone		\$300,000					
Inspect Reservoirs	\$20,000						
Recoat Reservoir					\$825,000		\$825,000
Pfenning Loop				\$274,000			
Cora Street Loop Pressure				\$431,000			
Helena Main Extension	\$325,000						
Bull Road/Berry Road Loop	\$1,978,000						
Memorial Park Main Relocation	\$50,000						
Walnut Street Main Replacement			\$286,000				
Seattle Ave. Main Extension		\$323,000					
24-inch Main Inspection	\$25,000						
24-inch Valve Rehabilitate	\$33,000	\$33,000	\$33,000	\$33,000			
Pressure Reducing Valve							\$81,000
Oversizing Fund	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000		\$520
Pipe Replacement Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000		\$1,300,000
Water Use Audits of City Parks	\$10,000						
Water Bills Showing Consumption History	\$10,000						
Meter Testing	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$455,000
Pump and Motor Inspection/Repair	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$416,000
Total	\$5,881,000	\$886,000	\$549,000	\$968,000	\$1,055,000	\$90,000	\$3,377,520
GRAND TOTAL	\$12,806,520.00						

EXHIBIT B

2020 City of Ellensburg Comprehensive Plan, 2020 Updates



INTRODUCTION

Welcome to the City of Ellensburg's Comprehensive Plan. This 20-year plan articulates the community's vision and reflects community values. The goals, policies, and programs included in this Plan provide a basis for the City's regulations and guide future decision-making. This Plan also addresses anticipated population and employment growth, and how facilities and services will be maintained and improved to accommodate expected growth.

Ellensburg adopted its first Comprehensive Plan in 1975. This plan was later reviewed and updated in 1995, in response to the requirements of the Growth Management Act (GMA) (RCW 36.70A). This update builds off the 2006 Comprehensive Plan update, and responds to the GMA requirement for periodic review. This plan is consistent with the Countywide Planning Policies, and is based on Community Values identified through a 2016/2017 Community Heart & Soul® planning exercise. During the 2020 comprehensive plan amendment process, City Council docketed two proposals to add a new Inclusion, Diversity, and Equity and Inclusion element to this Plan, with anticipated adoption in 2021.



Structure of the Comprehensive Plan

The Ellensburg Comprehensive Plan is composed of the following sections:

Section I – Introduction. This section includes a description of the comprehensive planning process and the City’s Community Values.

Section II – Community Profile. This section includes a brief history of Ellensburg, demographic information, and 20-year population and employment projections.

Section III – Comprehensive Plan Elements. This section includes the following elements: Land Use, Housing, Transportation, Capital Facilities and Utilities, Parks and Recreation, Economic Development, Environment, and Historic Preservation. Each element contains a Background and Context section that includes inventories and background data, needs assessments or analyses, and identification of issues followed by specific Goals, Policies, and Programs.

Section IV – Definitions and Acronyms. Definitions of terms used throughout the Comprehensive Plan and frequently used acronyms.

Section V – Appendices.

What is a Comprehensive Plan?

A comprehensive plan indicates how a community envisions its future, and sets forth strategies for achieving the desired vision. A comprehensive plan has three primary characteristics.

1. **It is comprehensive** - the plan includes all the geographic and functional elements that impact the community’s physical development.
2. **It is general** - the plan summarizes the major policies and proposals of the City, but does not usually indicate specific locations or establish regulations.
3. **It is long range** - the plan looks beyond the current pressing issues confronting the community to identify long-term goals and policy direction for achieving them.

Relationship to the Growth Management Act

The State of Washington adopted the Growth Management Act (GMA) in 1990. This legislation requires comprehensive plans to include specific elements; it obligates incorporated areas to adopt implementing regulations, and counties to develop Countywide Planning Policies to address issues of a regional nature; and it establishes protocols and deadlines for these tasks.

The GMA sets out fourteen statutory goals that guide the development of comprehensive plans. For a plan to be valid, it must be consistent with the goals and specific requirements of the GMA. In this context, consistency means that a comprehensive plan must not be in conflict with the state statutory goals, countywide planning policies, or plans of adjacent jurisdictions.

The fourteen statutory goals identified in the state legislation are summarized as follows:

1. Guide urban growth to areas where urban services can be adequately provided;
2. Reduce urban sprawl;

3. Encourage efficient multi-modal transportation systems;
4. Encourage the availability of affordable housing to all economic segments of the population;
5. Encourage economic development throughout the state;
6. Assure private property is not taken for public use without just compensation;
7. Encourage predictable and timely permit processing;
8. Maintain and enhance natural resource-based industries;
9. Encourage retention of open space and development of recreational opportunities;
10. Protect the environment and enhance the state's quality of life;
11. Encourage the participation of citizens in the planning process;
12. Ensure adequate public facilities and services necessary to support development;
13. Identify and preserve lands and sites of historic and archaeological significance; and
14. Manage shorelines of the state.

Relationship to the Countywide Planning Policies

As part of the comprehensive planning process, Kittitas County and its incorporated areas have developed Countywide Planning Policies. The intention of these policies is to help the four cities, one town, and the County address growth management in a coordinated manner. The Kittitas County Conference of Governments adopted the policies and they were subsequently ratified by the Kittitas County Board of County Commissioners.

The Countywide Planning Policies try to balance issues related to growth, economics, and the environment. Specific objectives include:

- Implement Urban Growth Areas and joint county and city planning within Urban Growth Areas;
- Promote contiguous and orderly development;
- Provide for siting of public capital facilities of regional or statewide significance;
- Provide for countywide transportation facilities;
- Consider affordable housing needs; and
- Ensure favorable employment and economic conditions in the County.

Public Participation

The Growth Management Act (GMA) requires that the comprehensive plan encourage public participation in the planning process. The Community Values, what we refer to as Ellensburg's Heart & Soul, and each chapter was developed through extensive public, staff, and volunteer involvement. The following is a summary of the public participation that occurred throughout the comprehensive planning process.

Community Network Analysis

In fall 2016 City staff kicked off the comprehensive planning process by reaching out to community members that represented diverse sectors of the community to work on the Community Network Analysis. The Community Network Analysis is an interactive tool to better understand who lives, works, and plays in Ellensburg, and how best to reach them where they are. Participants examined who to connect with and how, and helped participants to identify segments of the population that are typically underrepresented in both formal and informal social networks. Participants in the Community Network Analysis included interested members of the public and representatives from the following groups:

- Bright Beginnings for Kittitas County
- Central Washington University
- City of Ellensburg Landmarks and Design Commission
- City of Ellensburg Library staff
- City of Ellensburg Parks and Recreation staff
- City of Ellensburg Planning Commission
- Clymer Museum
- Ellensburg Downtown Association
- Ellensburg School District Board
- Gallery One
- Kittitas County Chamber of Commerce

Community Heart & Soul® is a planning model for engaging a community in shaping the future.

The Community Heart & Soul approach is founded on three basic principles: Involve Everyone, Focus on What Matters, and Play the Long Game.

The Community Heart & Soul process provided a framework for how to collect input from residents and how to use the input in the comprehensive plan.

- Kittitas County Community Network
- Kittitas County Realtors Association
- Kittitas County Republicans
- Kittitas County Democrats
- Kittitas County Youth Services
- People for People

What Matters Most Survey

The What Matters Most survey was the first step in implementing what we learned in the Community Network Analysis, and in starting to identify our core community values. The results of the What Matters Most survey were 812 responses to the following questions:

1. What do you love (or value) about Ellensburg, and why?
2. If you could improve something about Ellensburg, what would it be, and why?
3. What is your favorite place to go in Ellensburg, and why?
4. What is your connection with Ellensburg?
5. How long have you lived in Ellensburg or other area in Kittitas County?

The survey was available in both Spanish and English and was conducted over the course of several months by attending events held throughout the community and partnering with local schools. Events included:

- Bite of the Burg
- Buskers in the Burg
- First Friday Art Walk
- Hoedown in Downtown
- Kittitas County Farmers Market
- Kittitas Valley Junior Soccer Association picture days
- Resource Fair for Hispanic Families

The City partnered with Ellensburg High School and Morgan Middle School to gain input from Ellensburg youth. The *What Matters Most* survey was incorporated as an assignment for each student to interview 5 to 10 family members or friends. Bright Beginnings (head start preschool) incorporated the *What Matters Most* survey into their fall home visits with parents or guardians of preschoolers. The survey was also marketed using social media and newspaper

advertisements to direct community members to the online version of the survey on Eburg Talks, the City’s online engagement tool.

Community Values Workshop

Seventy community members participated in the Community Values Workshop which was held in early 2017. City staff organized and coded all of the responses from the *What Matters Most?* survey into common themes. Participants used the common themes and responses to write community value statements for each theme. City staff used Eburg Talks to vet the community value statements, and edited the statements based on community feedback. The final draft community value statements were presented to the public at the Change Over Time Activity and on the City’s webpage. The community value statements are Ellensburg’s Heart & Soul and serve as the guiding principles for this Comprehensive Plan.

Change Over Time Activity

At the Change Over Time activity, 34 community members worked in groups to share their views on how each of the identified community values has changed over time in the community. They also discussed their desired condition for the future of each community value. Participants worked in small groups organized by each of the community values, and brainstormed ideas for how to achieve the desired condition for each community value. The brainstorm of ideas and public comments were used to inform the goals, policies, and programs for each relevant chapter of the comprehensive plan.

Chapter Development

Each of the draft chapters went through several stages of review and development that included applicable City staff, existing City volunteer commissioners, other stakeholders, community open houses, and online surveys for community members to provide feedback on each of the draft chapters. Each of the draft chapters was also reviewed through Planning Commission meetings and City Council study sessions. The number of meetings with City volunteer commissions was dependent on how long it took each group to share their input and reach agreement on the outcome.

Table 1 provides a summary of the City volunteer commissions and the draft chapters they assisted in developing.

Table 1. City of Ellensburg Volunteer Commissions and Comprehensive Plan Chapters

City Volunteer Commissions	Comprehensive Plan Chapter
Ellensburg Business Development Authority	Economic Development
Ellensburg Downtown Association	Economic Development
Environmental Commission	Environment

Landmarks and Design Commission	Historic Preservation
Lodging Tax Advisory Committee	Economic Development
Parks and Recreation Commission	Parks and Recreation
	Capital Facilities and Utilities
	Economic Development
	Environment
Planning Commission	Historic Preservation
	Housing
	Land Use
	Parks and Recreation
	Transportation
Public Transit Advisory Commission	Transportation
Utility Advisory Committee	Capital Facilities and Utilities

In addition, the land use designations found in the land use chapter were developed through input gathered at a land use mapping open house and online activity where community members shared their input on where different types of residential, commercial, and industrial uses should be located in Ellensburg and its Urban Growth Area.

The Housing chapter is based on the 2017 Ellensburg Housing Needs Assessment. The assessment included input from community stakeholders through two stakeholder workshops and a series of short interviews. The first workshop engaged developers and homebuilders active in the Ellensburg housing market. The second workshop engaged stakeholders from the public and non-profit housing sectors. Short interviews were conducted with property managers, landlords, and real estate professionals actively marketing housing for sale or lease in Ellensburg. In addition, interviews were also conducted with market rate and affordable housing developers working outside the Ellensburg market to better understand the factors that support new housing creation.

In response to the 2020 Comprehensive Plan docketing proposals to include an ~~Inclusion, Diversity, and Equity~~ and Inclusion element, a Council subcommittee conducted a listening tour to understand the experiences of marginalized groups living in Ellensburg and their recommendations to help the Council better meet their needs. The groups included residents who identify as Indigenous, Black, Hispanic, Asian or Pacific Islander, LGBTQ, Muslim and other non-Christian religions, disabled, citizens over 65, and those with International backgrounds. At the conclusion of the listening tour, the subcommittee recommended potential changes to City

policies, procedures, planning, and programming that will result in a more inclusive and welcoming community. City Council will continue to work with the community through a robust and transparent engagement process for developing the new ~~Inclusion, Diversity, and Equity~~ and Inclusion element, for inclusion in the Comprehensive Plan during the 2021 amendment process.

Ellensburg's Community Heart & Soul – Community Values

In the summer of 2016, the City initiated the Community Heart & Soul process to understand what matters most to our community with the goal of identifying value statements that will guide our 20-year plan and help maintain Ellensburg's quality of life. The following community value statements are the product of the 2016-17 Community Heart & Soul outreach process, as well as the 2020 Listening Tour sessions. These identified community values provide the guiding principles for this comprehensive plan.

Small town feel and sense of community is represented in our small town character, ~~our inclusiveness and tolerance of others,~~ and our friendly and supportive community.

- We value thoughtful growth management that maintains the small town community character, recognizes economic opportunities, and provides innovative ideas to improve our diverse neighborhoods for the benefit of current and future generations.
- We value a diverse, inclusive, and equitable community that is welcoming and supportive to everyone because it enriches our lives and enhances our individual and community well-being.

A community that **celebrates ~~Inclusion, Diversity, and Equity~~ and Inclusion,** is welcoming and supportive of all residents and visitors. A community built upon the values of ~~Inclusion, Diversity, and Equity~~ and Inclusion is a community that enriches each individual's life and the community's wellbeing and vitality.

- We value a community that cares for one another, so that all people feel a sense of belonging in this community.
- We value the rich diversity of our neighbors in Ellensburg — be that age, skin color, gender identity, sexual orientation, ethnicity, religion, or disability — because that is what makes us stronger.
- We value a future in which all who live in Ellensburg today, and in the future, will have access to what they need to reach their full potential so that each person may contribute fully to community well-being.
- We value working together collaboratively with individuals and community groups and recognize for us to do better for all requires constant review of our work and an honest self-examination of our actions.

The **built environment** provides the setting for community activity, ranging from buildings to streets and parks; these are the areas we live, work, and play on a day-to-day basis.

- We value the preservation of existing infrastructure through effective and efficient maintenance programs that keep public services affordable and in good condition for all users.
- We value the physical infrastructure of our existing neighborhoods and downtown core which balance old and new, and which together reflect the historic and distinct feel of Ellensburg and contribute to our unique sense of place.
- We value a transportation system that provides safe and efficient use for all users, and promotes efficient use of resources, facilitates access to goods and services throughout our region, encourages healthy lifestyle choices, and reduces traffic.
- We treasure the incorporation of parks, open space, and gathering spaces within our community where everyone can play, meet our neighbors, and enjoy safe and well maintained facilities year round that build community and promote physical and mental health.

Our **downtown and our local economy** strengthens the economic vitality of our community and supports the vibrancy of our downtown.

- We value a diverse local business community that strives to provide inclusive products and services to all residents and visitor in our city, that contributes to our distinctive character, helps build a strong community, and strengthens our economy.
- We promote sustainable, living wage jobs that enable a suitable standard of living, contribute to our local economy, and allow community members to live and work in our area.
- We support our vibrant and lively downtown that serves as a valued destination for our local community and visitors through its diverse and inclusive retail businesses, restaurants, galleries, gathering and event spaces, non-profit organizations, and housing and lodging opportunities.

The **local government and community service organizations** provide goods, services, and amenities that are available to our community.

- We value accessible, diverse and inclusive local government that facilitates active participation and local input into decision-making, utilizes equitable and inclusive processes when hiring city staff, and welcomes a diversity of candidates to run for city council.
- We value collaboration between city and other local entities that promote community health and education, and better quality outcomes by creating consistent, equitable, inclusive and efficient planning efforts.

- We value quality, attainable housing for everyone that positively impacts the stability, health, and safety of our community.
- We value access to community recycling and composting opportunities that have a positive impact on the environment by reducing contributions to the landfill.

Local arts, culture, and year round events include performing and visual arts and cultural events that shape our local identity.

- We value family-friendly, ethnic and cultural events that promote a thriving and diverse community.
- We treasure and support our performing and visual art community that brings together people of diverse cultures together and contributes to our unique sense of identity as a ~~and~~ diverse and inclusive culture community.

Our **natural environment and central location** in the state recognizes our community's connection to the natural environment and the geographic diversity of our location.

- We value diverse recreation opportunities and programs that are affordable, accessible, inclusive and environmentally friendly, ~~which and that~~ encourages community health, and promotes cross-cultural community interaction.
- We celebrate and protect our diverse natural environment that surrounds our urban areas, and increases our quality of life.
- We value our central location in the state that provides recreation, social, and economic opportunities.

We recognize **Central Washington University** as an integral part of our community.

- We welcome CWU students, faculty, and staff as valued community members who encourage a spirit of cultural diversity and intellectual energy, creating opportunities for enhanced collaboration and partnerships that strengthen our community.



MANAGER'S REPORT

DATE: January 19, 2021
TO: Ellensburg City Council
FROM: John Akers, City Manager

1. Notice of Natural Gas Purchase.

Staff is notifying City Council, as required by Chapter 9.80 of the Ellensburg City Code, of a recent natural gas purchase commitment to Shell Energy North America. The purchase commitment is for 1000 MMBtu/day at \$2.56/MMBtu for the month of March 2021. The total value of the contract purchase is \$79,360.

2. Utility Revenue Bonds.

The City of Ellensburg will be issuing a Request for Financing Proposals (RFP) in January for up to \$10,000,000 in revenue bonds. The Bond is expected to be issued on a tax-exempt, bank-qualified basis. If issued, proceeds of the Bond will be used to finance capital projects for the City's Water Utility and Sewer Utility. Projects include the Bull Road Utility Extension, Illinois Well Outfitting, Anderson Road Sewer Extension, Craig's Hill Pressure Zone, Wastewater Treatment Facility Clarifiers, and Digester/GBT Building Electrical Upgrade. The identified projects were anticipated to be funded from bond debt and included in the adopted 2021-2022 budget. Staff will be bringing a proposed ordinance authorizing the sale of the revenue bonds to Council at the February 1 meeting.